

# Hampton Bays Middle School

## General Safety Rules

Teachers shall explain all the safety rules to the students. A signed copy of the safety rules shall be an integral part of each student's file.

Students will not be permitted to use and machines in the woodshop until this document is signed and returned, and the student has received direct instruction from the teacher on how to properly use the tool.

1. All injuries must be reported to the teacher (no matter how small).
2. Students must report all physical disabilities, medical problems, or allergies, which affect their class performance to the teacher.
3. Students must report to the teacher in charge when he/she is under the influence of prescribed or un-prescribed drugs and/or alcohol.
4. Shop equipment or machinery must not be operated without teacher's prior instruction and permission. Students will demonstrate the safe operation of equipment or machinery to the teacher (Practical & Testing)
5. Safety guards on all machines must be in their proper position when operating the machine.
6. Damaged or malfunctioning equipment must be reported to the teacher immediately.
7. Appropriate protective clothing must be worn (wear only closed-toed footwear, no sandals, or bulky clothing). T-shirts are recommended. Special protective gear such as safety glasses, gloves, etc. will be provided as required.
8. Students must tie up long hair and use appropriate headgear to confine loose ends close to the head (pins, clips, etc).
9. Students must not be in possession of disposable butane lighter in shop classes.
10. Students must not operate power machinery or equipment while wearing loose clothing.
11. Eye protection must be worn where required.
12. One person shall operate a power tool or machine at any given time.
13. Students must never take unsafe shortcuts.
14. The correct tools must be used for the right jobs.

15. Running in the technology room is not permitted.
16. Throwing of any objects is strictly forbidden.
17. Fooling around or horseplay in the technology room is prohibited.
18. Do not distract other students from the job they are performing.
19. Unsafe or hazardous conditions within the shop room must be reported to the teacher immediately.
20. Compressed air must **never** be used to blow off dust from your face.
21. Good housekeeping procedures must be practiced in all areas of the class to ensure the safety of all students.
22. Students shall adhere to all additional safety rules that will be identified for each area of the technology room during classes.

***All students must complete a demonstration and training with the teacher. Demonstrations will be provided on each machine prior to student use.***

**\*\*\*THE ABOVE GENERAL SHOP SAFETY RULES ARE ESTABLISHED FOR THE PROTECTION AND SAFETY OF ALL STUDENTS. IF THERE IS ANYTHING YOU DO NOT UNDERSTAND, AFTER HAVING THE ABOVE SAFETY RULES EXPLAINED TO YOU, ASK YOUR TEACHER FOR AN EXPLANATION\*\*\***

I have read and had the above General Safety Rules explained to me. I understand and agree to observe them. Failure to follow these rules will result in removal from the technology program for the remainder of the visit.

Mr. Balistreri      Hampton Bays Middle School

Date \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_  
(please print legibly)

*Please Note:*

*If you would like to see more policies and information about our 7<sup>th</sup> - 8<sup>th</sup> grade technology classes please visit **[www.hbmstechnology.weebly.com](http://www.hbmstechnology.weebly.com)***